



# EUROPEAN RESEARCH UNIVERSITY

## **Rector's Decree No. 53/2023 on the rules of the European Research University Student Grant Competition for the year 2024**

*(Translation to English)*

### **European Research University**

#### **Part one Introductory Provisions**

##### **Article 1**

1. This Decree regulates the rules for the implementation of the European Research University Student Grant Competition.
2. The European Research University Student Grant Competition is financed from the funds provided by the Ministry of Education, Youth and Sports (hereinafter referred to as the "MEYS") pursuant to Section 3(2)(c) of Act No. 130/2002 Coll, on support for research, experimental development and innovation from public funds and on amending certain related acts (Act on support for research, experimental development and innovation), as amended, and Section 14j of Act No. 218/2000 Coll., on budgetary rules and on amending certain related acts (budgetary rules), as amended, for specific university research.

#### **Part two Rules of the European Research University Student Grant Competition**

##### **Article 2 Founder**

The European Research University (hereinafter referred to as "ERUNI") is the founder of the European Research University Student Grant Competition (hereinafter referred to as "SGC").

##### **Article 3 SGC Objective**

The objective of the SGC is to support the scientific research activities of ERUNI Master's degree students in collaboration with ERUNI academic and research staff.

##### **Article 4 SGC Commission**

1. The Commission shall be composed of three members.





# EUROPEAN RESEARCH UNIVERSITY

2. The Rector of ERUNI is the Chair of the Commission. The Chair submits, in particular, on the basis of the relevant call of MEYS, an application for the provision of special-purpose support from the state budget of the Czech Republic for specific university research and convenes a meeting of the Commission.
3. The members of the Commission, apart from the Chair, are the Dean of the PRIGO University College and the Dean of the Faculty of Doctoral Studies.
4. The Commission mostly:
  - a. prepares applications for the provision of special-purpose support from the state budget of the Czech Republic for specific university research,
  - b. decides on the allocation of support for the implementation of the SGC project,
  - c. controls the activities of the beneficiaries of the support and the use of the allocated funds,
  - d. evaluate the results achieved by the SGC beneficiaries.
5. The minutes of the Commission's meetings shall be taken and signed by the Chair of the Commission, or a person authorised by him, and the recorder. The minutes are subsequently stored at the ERUNI Rector's Office and in electronic form in the ERUNI information system. The members of the Commission and the beneficiaries of the SGC project will receive the minutes within 15 days of the meeting.

## Article 5

### Request for Support for the SGC Project

1. The application for support for the SGC project (hereinafter referred to as the "Application") shall be submitted by the applicant, who is usually the intended Principal Investigator of the project, exclusively electronically between 1 December 2023 and 15 December 2023 to the email address of the ERUNI Scientific Secretary.
2. The application shall include in particular:
  - a. the objective of the project,
  - b. the current state of knowledge in the area under investigation,
  - c. a proposal of the methods to be applied to achieve the project objective,
  - d. a proposal for the research team and the principal investigator,
  - e. the expected timetable for the implementation of the project,
  - f. partial results or results of previous successful projects of the team members, if any,
  - g. expected outputs in the form of basic research results, broken down by RIV and indicating expected metrics where relevant,
  - h. the estimated cost of the project, including justification.
3. The research team shall consist of no more than 9 persons, of whom at least two-thirds shall be students of the Master's programme. The team shall work under the direction of the Principal Investigator, who shall be responsible for compliance with the SGC rules. The committee recommends that the principal investigator of the project should be an ERUNI academic or researcher with experience in carrying out basic research projects.





# EUROPEAN RESEARCH UNIVERSITY

5. The duration of the SGC is 1 calendar year and the projects are implemented at ERUNI.
6. The student grant competition is conducted at the ERUNI level.
7. The application is assessed by at least one referee who has not been involved in the preparation of the project proposal under consideration and who is not a member of the project's research team. The opponent may be a member of the Commission.
8. The Commission will decide on the allocation of support for the implementation of the SGC project by 23.12.2023. Applicants will be informed of the outcome through the minutes of the Commission meeting in accordance with the provisions of Article 4(5).

## **Article 6 Amount and Use of Support**

1. The maximum amount of support for the implementation of an SGC project is CZK 500,000.
2. The Commission will decide on the allocation of support in the amount of 100% of the funds received for the support of specific university research from the Ministry of Education and Science. All funds will thus be used exclusively for the implementation of SGC projects.
3. The overheads related to the implementation of the SGC projects will be covered by the ERUNI budget.
4. Eligible costs of the SGC project are in particular:
  - a) the proportion of personal costs or expenses (including scholarships) associated with the participation of persons studying Master's programmes as researchers or other members of the research team in the total personal costs or expenses (including scholarships) covered by the eligible costs of the student project shall be at least 75 %,
  - b) non-investment costs for the acquisition of tangible and intangible assets,
  - c) costs of services related to the project, in particular participation in renowned international scientific conferences, duly justified by the applicant in the Application and incurred in connection with the project in the period from 1 January 2024 to 31 December 2024.

## **Article 7 Criteria for the Evaluation of Applications**

The criteria for evaluating applications are in particular:

- a) the aim of the project and its complexity, the topicality of the project, the scientific relevance of the topic,
- b) the expected outputs and benefits of the project,
- c) the composition of the research team and the level of student involvement,
- d) the professional level of the Application,
- e) the cost-effectiveness and efficiency of the anticipated costs.





# EUROPEAN RESEARCH UNIVERSITY

## **Article 8 Termination of the SGC Project**

1. The latest date of completion of the project is 31 December 2024.
2. The Principal Investigator shall submit the final project report no later than 15 January 2025, electronically to the email address of the ERUNI Scientific Secretary. The final report shall include in particular:
  - a) description of the progress of the project, including any changes, and an assessment of the achievement of its objective,
  - b) summary of the outputs achieved in the form of basic research results, broken down by RIV and their metrics where relevant, including references to their location,
  - c) a detailed accounting of the project costs and copies of all related accounting documents (original accounting documents shall be submitted to the Head of the Rector's Office on an ongoing basis in connection with their reimbursement).
3. The Commission shall, no later than 31 January 2025, carry out an evaluation of the project in accordance with the requirements of the Ministry of Education and any relevant legislation.
4. The Commission will publish data on supported student projects and data on the use of support in open data format no later than 31 March 2025.

## **Article 9 Changes during the Implementation of the SGC Project**

1. In the event of any change in the course of the implementation of the SGC project, in particular a change in the structure and amount of the eligible costs of the project, a change in the composition of the project team, a change in the expected outputs or a change in the implementation schedule, the Principal Investigator shall immediately request the Commission to approve the change.
2. The change request shall be submitted only electronically to the email address of the ERUNI Scientific Secretary.
3. The amendment request shall include a description of the amendment, the justification for the amendment and the implications for the implementation of the project, including financial implications.





EUROPEAN RESEARCH  
**UNIVERSITY**

**Part three  
Final Provisions**

**Article 10**

This Decree shall enter into force on the day of its publication on the official bulletin board of the European Research University and shall take effect on the following day.

In Ostrava, November 14, 2023

Assoc. Prof. Zuzana Machová, Ph.D.  
Rector

Published on the official notice board on 29 November 2023.

