



EUROPEAN RESEARCH
UNIVERSITY

**STUDY
AND EXAMINATION RULES**

of the European Research University

mente aperta et corde libero clementia atque intelligentia indicantur



EUROPEAN RESEARCH UNIVERSITY

STUDY AND EXAMINATION RULES of the European Research University

Section One

Introductory provisions

Art. 1

1. The Study and Examination Rules of the European Research University are governed by Act No. 111/1998 Coll., on higher education institutions and on amending and supplementing other acts ('Higher Education Act'), as amended, (hereinafter referred to as the 'Higher Education Act'). These Study and Examination Rules are issued for the purpose of ensuring the organisation of studies in the accredited study programmes of the European Research University (hereinafter referred to as the 'ERUNI'), being binding on students and academic staff of the ERUNI and its organisational units.
2. The Study and Examination Rules of the European Research University are an internal regulation of the ERUNI.
3. The Study and Examination Rules provide for the course of studies at the ERUNI, the course and evaluation of study obligations and the completion of studies.

Section Two

Essential characteristics of the studies

Art. 2

1. Studying at the ERUNI is organised in bachelor's, follow-up master's, master's and doctoral study programmes realised at the level of the ERUNI or its organisational units defined in Article 3 (1a) of the Statutes of the European Research University (hereinafter referred to as 'study programmes') and in lifelong learning programmes which are governed by a special internal regulation.



EUROPEAN RESEARCH UNIVERSITY

2. The studies in the study programmes are provided either as full-time or combined.
3. The course of studies within a study programme is governed by its study plan.
4. A study plan comprises subjects which are assigned to respective semesters. The subjects can be divided into:
 - a) compulsory,
 - b) compulsory-optional subjects,
 - c) optional.Students are required to select their optional and compulsory-optional subjects to fulfil the number of credits determined for each semester of studies within their study programme.
5. The studies at the ERUNI are realised as a credit system, which means that each subject amounts to a set number of credits that a student can receive upon successful completion.
6. The number of credits for each subject is determined in compliance with the European Credit Transfer System (hereinafter referred to as the 'ECTS'). The study workload expressed in one credit corresponds to 25–30 hours of study, or a student's work leading to the successful completion of the subject.
7. The study plan establishes how each subject within a study programme is to be completed. It also determines the number of hours for teaching the subject during a semester, and whether that subject is to be taught through lectures, seminars or exercises, or a combination of the three.
8. Students with identified special educational needs can ask their Dean or the Rector for special supporting, compensatory and other measures for study programmes realised by the ERUNI.
9. In compliance with Art. 44 (6) of the Higher Education Act, the quality and development of



EUROPEAN RESEARCH UNIVERSITY

a study programme is guaranteed by an academic who meets the conditions set by the standards for the accreditation of the study programme (hereinafter referred to as the 'Study Programme Guarantor').

10. A Study Programme Guarantor is appointed by the Rector.
11. Each subject is ensured by its expert guarantor who is an academic and who meets the requirements set by standards for accrediting the study programme (hereinafter referred to as the 'Subject Guarantor'. A Subject Guarantor ensures compliance with technical contents of each subject and checks its topicality and correctness in regard to the development in the given subject and the status of scientific knowledge.
12. A Subject Guarantor is appointed by the relevant Dean or the Rector for a study programme realised by the ERUNI through publication in the subject's syllabus, and, if necessary, after consultation with the Study Programme Guarantor and the head of the workplace that provides the teaching of the subject.
13. By completing studies in a study programme within its relevant study plan, the student obtains the prescribed number of credits and meets the graduate profile of that particular study programme.

Section Three

Organisation of the academic year

Art. 3

1. The academic year is divided into a winter and a summer semester and lasts 12 months.
2. Each semester includes a tuition and examination period and holidays.
3. The dates related to the organisation of the academic year are set by the Rector in the Decree



EUROPEAN RESEARCH UNIVERSITY

on the Academic Year Schedule, which includes in particular the dates of the beginning and end of the teaching period and the examination period, study check dates, deadlines for the submission of applications, selection of topics of theses, submission of theses and other.

Section Four Studies

Art. 4

Initiation of studies

1. Studies at the ERUNI are initiated on the day of enrolment for the first semester of a study programme as per provisions of Art. 51 (1) of the Higher Education Act.
2. When enrolling for studies, students receive their student cards and passwords for their personal student email boxes and the ERUNI information system. Students are obliged to regularly check the e-mail box made available to them by the ERUNI and thoroughly familiarise themselves with the contents of received emails.
3. Study programme plans and lists of subjects divided into compulsory, compulsory-optional and optional are made available to students who have enrolled for them. Each subject has been allocated a prescribed number of credits as per ECTS.
4. The study plan also contains a set number of credits, which students need to obtain in every semester of their studies and during their entire studies.

Art. 5

Course of studies

1. The students who are enrolled for a study programme are obliged to enrol for the subjects required for the given semester or academic year within the period established by the Rector's Decree on the Academic Year Schedule.



EUROPEAN RESEARCH UNIVERSITY

4. If a student fails to appear for a credit or exam and does not excuse their absence within five working days, they receive an 'F'.
5. The completion of a subject is assessed by an academic authorised to examine or grant credit (hereafter referred to as the 'teacher'). The teacher, or another authorised staff member, also enters the evaluation in the ERUNI information system.
6. The number of credits determined for the subject is entered for the student in the ERUNI information system along with the evaluation of the subject completion.
7. If a student fails to successfully complete a subject with an exam or credit within a regular deadline, they may repeat it no more than twice.
8. If a student fails to successfully complete a subject with an exam or credit even on the second resit, they may re-enrol for the subject in the earliest possible semester during which the subject is taught. Students are entitled to re-enrol for a subject no more than once during their studies.

Art. 7

Credit system

1. The credit system is governed by the ECTS.
2. The credits which a student obtains in the course their studies in a programme add up.
3. The number of credits is usually 30 per semester, and 60 per academic year.



EUROPEAN RESEARCH UNIVERSITY

4. The set number of credits is directly proportional to the maximum study workload in accordance with the ECTS rules.
5. The credits obtained by a student are recorded in the information system; after the studies have been duly completed, the number of credits for each subject is written in the Diploma Supplement.
6. A student can obtain credits by successfully completing a subject at the ERUNI, or as a result of recognition of completed parts of the studies at another higher education institution or higher vocational school, if the content of the subject matches. What is determinative for a subject to correspond is its contents, not its name.
7. The Rector may recognise subjects completed in previous or concurrent studies to students at their request. The requirements of the application and other rules for the recognition of completed parts of studies are determined by the Rector in the Decree on the Recognition of Completed Parts of Studies.

Art. 8

Interruption of studies

1. Pursuant to the provisions of Art. 54 (1) of the Higher Education Act, a student may, at their request, interrupt studies, and even repeatedly.
2. The Rector will decide on the request, potentially taking into account the opinion of the relevant Dean based on the justification assessment. If it is decided positively on the request, the start and end dates of the interruption are established simultaneously. The total interruption period of studies may not exceed the standard period of the studies in question.
3. Pursuant to the provisions of Art. 54 (2) and (3) of the Higher Education Act, students have the right to interrupt their studies always in connection with pregnancy, childbirth or parenthood and for the entire recognised period of parenthood. For the duration of this



EUROPEAN RESEARCH UNIVERSITY

period, students are also granted the right to interrupt their studies in connection with taking a child into their care that replaces parental care, following the decision of the competent authority in accordance with the Civil Code or legal regulations governing social benefits. The period of interruption of studies for a recognised period of parenthood is not included in the total period of interrupted studies.

4. Under the provisions of Art. 54 (4) of the Higher Education Act, a person is not a student at the time of interrupted studies. When the period of interrupted studies has passed, the person has the right to re-enrol in the studies.

Art. 9

Completion of studies

1. The studies are completed:
 - a) duly, i.e. by completing studies in the relevant study programme,
 - b) if the student does not meet the requirements arising from the study programme under the Study and Examination Rules (Art. 56 (1b)) of the Higher Education Act,
 - c) by abandoning the studies (Art. 56 (1a)) of the Higher Education Act,
 - d) by being expelled from the studies in accordance with Art. 65 (1c) or Art. 67 (Art. 56 (1h)) of the Higher Education Act,
 - e) based on reasons related to the accreditation termination of the study programme or the authorisation to realise the programme listed in Art. 56 (1c) to (1f) of the Higher Education Act,
 - f) based on a reason referred to in Art. 56 (1g) of the Higher Education Act.
2. The day of completion of studies:
 - a) is the day of the last part of the diploma examination or, in the case of doctoral study programmes, the day of the public defence of the dissertation thesis, as per Paragraph 1a,
 - b) is the day when the relevant decision enters into legal force, as per Paragraph 1b or 1d,



EUROPEAN RESEARCH UNIVERSITY

- c) is the delivery date of the written notice of abandoning the studies at the ERUNI, as per Paragraph 1c,
- d) is the day established by Art. 56 (2) of the Act, as per Paragraph 1e,
- e) is the date on which the final decision on the invalidity of the diploma examination completion prescribed at the end of the study programme or its component or the defence of the dissertation thesis under Art. 47e (1) of the Act comes into effect, as per Paragraph 1f.

Art. 10

Diploma examination

1. The diploma examination is carried out according to the provision of Art. 53 of the Higher Education Act, being a public and board examination.
2. The members of the board are appointed by the Rector of ERUNI after approval by the Scientific Board of the ERUNI, and they may be selected from among professors, associate professors and other experts appointed by the Rector.
3. The ERUNI students enrol for the diploma examination on the date set by the Rector's Decree on the Academic Year Schedule. Only the students who have achieved the required total number of credits and have properly submitted their theses for the defence can apply for the diploma examination.
4. More detailed conditions for the submission and defence of theses are set by the Rector in the Decree on Rules for Writing Theses and Other Papers.
5. The diploma examination is composed of separately graded parts as follows:
 - a) thesis defence,
 - b) oral examination for the subjects listed in the study plan as the subjects of the diploma examination.



EUROPEAN RESEARCH UNIVERSITY

6. The ERUNI publishes the theses in compliance with Art. 47b of the Higher Education Act. The method of publication is determined by the Rector in the Decree on Rules for Writing Theses and Other Papers.
7. A record is drawn up on the diploma examination, which contains the evaluation of each part of the diploma exam, the overall evaluation of the diploma exam, the overall evaluation of studies at the ERUNI and a record of how the members of the examination board voted. The examination board will inform the student of the evaluation results of each part of the diploma exam, the overall evaluation of the diploma exam and the overall evaluation of the studies at the ERUNI on the day on which the diploma examination is held.

Art. 11

Evaluation of the diploma examination

1. Evaluation of the diploma examination:
 - a) each part of the diploma examination is graded in accordance with Article 5 (3) on the evaluation of the subject's completion,
 - b) if a student is graded with an 'F' in any of the diploma exam parts, then the overall result of the diploma examination is graded as 'failed',
 - c) a student may resit the diploma examination once by resitting those parts in which they received an 'F'.
2. The diploma examination is evaluated as:
 - a) passed,
 - b) failed.

Art. 12

Overall evaluation of studies at the ERUNI

1. Students are evaluated in overall based of the achieved arithmetic average of the evaluation of each subject and based of the evaluation of the diploma exam with either of the following wording:



EUROPEAN RESEARCH UNIVERSITY

- a) passed with honours,
 - b) passed.
2. The conditions for being graded as 'passed with honours' are as follows:
 - a) overall average of grades for the whole period of studies is within the value of 1.50,
 - b) overall evaluation of the diploma examination is graded with an 'A'.
 3. Students who do not meet some of the criteria for 'passed with honours' are graded with 'passed'.

Special provisions on studies in doctoral study programmes

Art. 13

Study organisation

1. Pursuant to Art. 47 (1) of the Higher Education Act, studies in a doctoral study programme are focused on scientific research and the student's independent creative activity in research or development.
2. The standard period of study in an ERUNI doctoral study programme is provided by a valid accreditation. The ERUNI makes sure that the standard period of study not exceed without serious reasons. The maximum period from enrolment in a doctoral study programme to its due completion is six years. This period does not include a period during which the studies are interrupted.
3. A doctoral study programme is studied either as a full-time or combined form. The conditions of studies in each form are determined by the Rector in the Decree on the Study Conditions in Doctoral Study Programmes.
4. A student of a doctoral study programme can ask the Rector to change their form during the studies. If the form of studies is changed from combined to full-time within the standard



EUROPEAN RESEARCH UNIVERSITY

period of studies, the student is entitled to a scholarship to support their studies in a doctoral programme under Article 2 of the Scholarship Rules of the European Research University.

5. Graduates of doctoral study programmes are awarded the academic title of 'Doctor' (abbreviated as 'Ph.D.' after the name) in accordance with the provisions of Art. 47 (5) of the Higher Education Act.

Art. 14

Doctoral Board

1. In accordance with Art. 47 (6) of the Higher Education Act and the Decree on the Study Conditions in Doctoral Study Programmes, the Doctoral Board of the Doctoral Study Programme of the ERUNI (hereinafter referred to as the 'Doctoral Board') has been established for the doctoral study programme, which monitors and evaluates the studies.
2. In compliance with the provisions of Art. 47 (6) of the Higher Education Act, the Chairman of the Doctoral Board is the Guarantor of the Doctoral Study Programme. The Members of the Doctoral Board are appointed and dismissed by the Rector as proposed by the Chairman of the Doctoral Board. The Rector may appoint and dismiss the Deputy Chairman of the Doctoral Board as proposed by the Chairman of the Doctoral Board. The composition of the Doctoral Board is published in the public section of the ERUNI website.
3. The Rector appoints the Members of the Doctoral Board for a fixed period. The term of office of a Member of the Doctoral Board is three years. The same person can be a Member of the Doctoral Board repeatedly.
4. The activities of the Doctoral Board are governed by law, the ERUNI's internal regulations and other internal standards and the decision on granting accreditation to the doctoral study programme. Furthermore, the provisions of the internal regulations on the Scientific



EUROPEAN RESEARCH UNIVERSITY

Board of the ERUNI shall be applied to the activities of the Doctoral Board in an appropriate and subsidiary manner.

5. Unless otherwise stipulated by the Higher Education Act or the ERUNI's internal regulations, the Chairman or its authorised Deputy Chairman acts and makes decisions on behalf of the Doctoral Board. The above also applies to activities carried out in the period between meetings of the Doctoral Board.
6. Meetings of the Doctoral Board are convened by its Chairman as necessary, though at least once a year. Minutes of the meeting's conclusion are taken.
7. The Chairman of the Doctoral Board carries out the following activities in particular:
 - a) convenes the Doctoral Board and directs its proceedings,
 - b) proposes to the Rector the appointment and dismissal of the Doctoral Board Members and Deputy Chairmen, Supervisors, Chairmen and Members of the Admission Examination Board, State Doctoral Examination Board and the Dissertation Thesis Defence Board,
 - c) determines the supervisors of students of doctoral study programmes, adequately respecting the students' right to choose their supervisors and the topics of their dissertation theses in accordance with Art. 62 (1c) and (1f) of the Higher Education Act,
 - d) sets the dates for the state doctoral examination and the dissertation thesis defence,
 - e) approves a student's individual study plan and the topic of their dissertation thesis according to the supervisor's proposal,
 - f) may propose to the Rector the granting or withdrawal of a scholarship or the termination of studies.
8. The Doctoral Board carries out the following in particular:
 - a) comments on the list of supervisors and the framework topics of dissertation theses,



EUROPEAN RESEARCH UNIVERSITY

- b) comments on the requirements for the entrance examination to studies in a doctoral study programme,
- c) discusses and evaluates the course of studies of each student of the doctoral study programme at least once a year, evaluating the students' involvement in their supervisors' research activities as per Article 15 (5a) and taking the meeting minutes on the conclusions,
- d) makes sure that the standard period of study in the doctoral study programme is not exceeded without serious reasons.

Article 15

Supervisor

1. A doctoral study programme is studied in accordance with an individual study plan under the guidance of a supervisor.
2. A supervisor is appointed and dismissed by the Rector as proposed by the Chairman of the Doctoral Board.
3. The Chairman of the Doctoral Board proposes the supervisors from among professors and associate professors. The Rector may, as proposed by the Doctoral Board and after approval by the Scientific Board of the ERUNI, appoint an academic without the rank of professor or associate professor as the supervisor to a student and a dissertation thesis topic in justified cases, though the academic needs to hold at least the academic degree of Ph.D., academic-scientific title of Dr. or the scientific rank of CSc. or DrSc., or their equivalent title or rank.
4. The list of supervisors, together with the framework topics of the dissertation theses, is published in the public part of the ERUNI website.
5. The supervisor in particular:
 - a) reasonably involves the student in their own research and creative activities as part of their publication and project activities,



EUROPEAN RESEARCH UNIVERSITY

- b) submits a proposal for the topic of the student's dissertation thesis after agreement with the student,
- c) compiles and submits the student's individual study plan together with the student,
- d) leads the professional training of the student and methodologically manages the elaboration of their dissertation thesis,
- e) assesses the progress of the student's studies and the fulfilment of their individual study plan every semester,
- f) submits the assessment of studies of every student at least once a year,
- g) may propose the granting or withdrawing of a scholarship to support studies in the doctoral programme,
- h) may propose the interruption or termination of studies.

Article 16

Course of studies and proper fulfilment of study conditions

1. Proper fulfilment of the study conditions in a doctoral study programme means to comply with the requirements resulting from an individual study plan and not exceeding the maximum period of studies as per Article 13 (3).
2. The course of study is governed by an individual study plan, which is binding, and its fulfilment is mandatory.
3. An individual study plan and its modifications are proposed by the supervisor in agreement with the student and is submitted for approval.
4. The individual study plan defines in particular the following:
 - a) preparation of the dissertation thesis and the contents of the dissertation seminar in accordance with the conditions set by the Rector through the Decree on the Study Conditions in Doctoral Study Programmes,
 - b) compulsory subjects and compulsory-optional subjects,
 - c) participation in teaching in bachelor's and follow-up master's study programmes,



EUROPEAN RESEARCH UNIVERSITY

- d) other specific requirements related to the focus of the doctoral study programme.
- 5. The observation of an individual study plan is assessed by the supervisor every semester and by the supervisor together with the Doctoral Board at least once a year.
- 6. In case of unsatisfactory fulfilment of an individual study plan, the supervisor, the Chairman of the Doctoral Board or the Doctoral Board as a whole may propose to the Rector to withdraw the scholarship to support studies in the doctoral programme.
- 7. If the study assessment shows that the fulfilment of the individual study plan is seriously or repeatedly violated or if there is a risk of exceeding the standard period of study without substantial reasons, the Doctoral Board, on its own initiative or at the supervisor's proposal, will usually discuss the status of fulfilment of the individual study plan in the student's and the supervisor's presence. If the Doctoral Board finds that there is failure to fulfil the obligations arising from the individual study plan, it constitutes a reason for the termination of studies under Art. 56 (1b) of the Higher Education Act.

Article 17

Dissertation thesis

- 1. Students present the results of their work in their dissertation thesis, which they have generated during the studies in their doctoral study programme.
- 2. A dissertation thesis must contain the original results of the student's creative activities within the doctoral study programme.
- 3. A dissertation thesis is written in the language in which the doctoral study programme is conducted. Dissertation theses can always be submitted in English. A dissertation thesis may also be submitted in another language upon approval by the Chair of the Doctoral Board.



EUROPEAN RESEARCH UNIVERSITY

Article 18

State doctoral examination

1. The provisions of Article 10 and Article 11 apply proportionately to the state doctoral examination.
2. The condition for submitting an application for the state doctoral examination is the fulfilment of all obligations stipulated for the submission of the application under the individual study plan and the achievement of the required number of credits. Students submit their dissertation theses together with their applications.
3. The requisites of dissertation theses are determined by the Rector in the Decree on the Study Conditions in Doctoral Study Programmes.
4. The date of the state doctoral examination is determined by the Chairman of the Doctoral Board.
5. The state doctoral examination will take place no later than by one year from the submission of the application, unless there are serious reasons preventing it – of which the student must be informed.
6. The general requirements of the state doctoral examination are determined by the Rector in the Decree on the Study Conditions in Doctoral Study Programmes.
7. The state doctoral examination takes place in the language in which the doctoral study programme is conducted.
8. A discussion of the dissertation thesis is part of the state doctoral examination.



EUROPEAN RESEARCH
UNIVERSITY

Article 19

Dissertation thesis defence

1. The provisions of Article 10 and Article 11 apply proportionately to the dissertation thesis defence.
2. The condition for submitting an application for the defence of a dissertation thesis is meeting the conditions of studies under Article 16 and the previous successful completion of the state doctoral examination.
3. The application includes:
 - a) dissertation thesis,
 - b) overview of the student's creative activities,
 - c) outline,
 - d) structured curriculum vitae of the student.
4. Further conditions may be determined by the Rector in the Decree on the Study Conditions in Doctoral Study Programmes.
5. The date of the defence of the dissertation thesis is determined by the Chairman of the Doctoral Board.
6. The dissertation thesis defence will take place no later than by one year from the submission of the application, unless there are serious reasons preventing it – of which the student must be informed.
7. The Chairman of the Doctoral Board appoints at least two opponents to the dissertation, of whom at least one is not employed by the ERUNI. An opponent may not be the supervisor, a former supervisor or another person in a similar function.



EUROPEAN RESEARCH UNIVERSITY

8. Each of the opponents prepares an opinion on the dissertation thesis in the language in which the study programme takes place, or in the language specified for the defence purpose within the doctoral programme's specifications. The opinion will evaluate the quality of the dissertation thesis, the student's own contribution and, especially, their ability to carry out independent creative activities in the field of research. The language and formal level of the paper is assessed as well. The opponents will explicitly state in their conclusions of their opinions whether the student has demonstrated creative abilities in the field of research and whether they recommend the thesis for defence. The opinion is invalid without both conclusions. It is not admissible to request supplementary opinions in the event of disagreement in the opponents' opinions. The student has the right to be acquainted with the opinions at least seven working days before the defence.
9. The defence of the dissertation thesis takes place in the language in which the doctoral study programme is conducted.

Article 20

Examination board

1. The state doctoral examination is held before the State Doctoral Examination Board. The dissertation thesis defence takes place before the Dissertation Thesis Defence Board.
2. In accordance with Art. 53 (2) of the Higher Education Act, the Members of the State Doctoral Examination Board are professors and associate professors or other experts approved by the Scientific Board of the ERUNI.
3. The Chairman and Members of the Board are appointed by the Rector as proposed by the Chairman of the Doctoral Board. The Chairman of the Board directs its proceedings and is responsible for its activities. The Chairman and Members of the Board may be dismissed by the Rector on the Rector's own decision or on the basis of a proposal made by the Chairman of the Doctoral Board.



EUROPEAN RESEARCH UNIVERSITY

4. The Board has at least five and at most nine Members. At least two Members of the Board are not employed by the ERUNI. The supervisor is a Member of the Board but cannot be its Chairman. If the opponents are not Members of the Dissertation Thesis Defence Board, they participate in its proceedings, including closed sessions, and they have an advisory vote.
5. The Board has a quorum if the majority of its Members, including the Chairman, are present and if at least one of the Members present is not employed by the ERUNI. A state examination or dissertation thesis defence can only take place if the board has a quorum.
6. The state doctoral examination and dissertation thesis defence are public. The Board discusses the progress and evaluation of the state doctoral examination or the dissertation thesis defence in a closed session.

Section Five

Disciplinary action

Art. 21

Disciplinary action at the ERUNI is governed by the Disciplinary Procedure of the European Research University.

Section Six

Information system

Art. 22

1. The ERUNI electronic information system is used by the ERUNI's students and academic staff to record all obtained evaluation grades of subjects and parts of the diploma examination.
2. The electronic information system is also used by the students for enrolling their subjects and enrolling in semesters.



EUROPEAN RESEARCH UNIVERSITY

3. Certain documents are delivered via the electronic information system under Article 12a of the Statutes of the European Research University.
4. The electronic information system is an archive of diploma theses, enabling to check for potential plagiarism.

Section Six **Final provisions**

Art. 23

1. These Study and Examination Rules were approved by the Board of Directors on 22 September 2023.
2. These Study and Examination Rules supersede the Study and Examination Rules of the PRIGO University registered by the Ministry of Education, Youth and Sports on 31 August 2021 under File No. MSMT-21630/2021-2.
3. In compliance with Art. 36 (4) and Art. 41 (2) of the Higher Education Act, these Study and Examination Rules come into force on the day of registration by the Ministry of Education, Youth and Sports and into effect on the day following the day of registration.

On behalf of the Board of Directors on 22 September 2023

JUDr. Pavel PETR, Ph.D., LL.M.