

# DISCIPLINARY REGULATIONS

of the PRIGO University



————— WE ARE PRIGO - SCHOOL FOR LIFE, AS IT WILL BE —————

DISCIPLINARY REGULATIONS  
of the PRIGO University

Part One  
Introductory provisions

Article 1

1. Disciplinary Regulations of the PRIGO University follow the Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended (hereinafter referred to as the "Higher Education Act"), and are an internal regulation of the PRIGO University (hereinafter referred to as the "University").
2. The Disciplinary Regulations apply to students in accredited study programmes and, mutatis mutandis, to participants in the university's lifelong learning programmes.

Article 2

Disciplinary offence and sanctions

1. In accordance with Section 64 of the Higher Education Act, a disciplinary offence is defined as a culpable violation of the obligations laid down by law or by the internal and other regulations of a higher education institution.
2. Any of the following sanctions may be imposed for a disciplinary offence in accordance with the provisions of Section 65(1) of the Higher Education Act:
  - (a) admonition,
  - (b) suspension from studies and the setting of a time limit and conditions for certification,
  - (c) expulsion from studies.
3. When imposing a sanction, account shall be taken of:
  - a) the nature of the disciplinary offence,
  - b) the circumstances and motives of the student that led to the commission of the disciplinary offence,
  - c) the consequences and degree of culpability of the disciplinary offence,
  - d) the student's past behaviour and academic performance,
  - e) the student's expression of remorse and efforts to remedy the consequences of the disciplinary offence.
4. If the hearing of the disciplinary offence itself leads to a remedy, the sanction may be waived.

5. A student who has been admitted to study as a result of his/her unlawful conduct will be expelled from his/her studies in accordance with Section 67 of the Higher Education Act.

### **Article 3**

#### **Disciplinary Committee**

1. Disciplinary offences of students of the university are heard by the Disciplinary Committee of the university.
2. The Disciplinary Committee has four members, half of whom are students. The Rector appoints the Chairperson of the Disciplinary Committee.
3. The Disciplinary Committee shall forward to the Rector its resolution on the disciplinary offence under consideration. The resolution shall be voted on by a majority of all members.
4. The minutes of the Disciplinary Committee shall be taken and signed by all members of the Committee.

### **Article 4**

#### **Disciplinary proceedings**

1. Disciplinary proceedings are initiated by the Disciplinary Committee on the proposal of the Rector of the university.
2. The Rector's proposal includes:
  - a) a description of the offence and any proposed evidence,
  - b) the reasons for the disciplinary offence in question,
  - c) identification of the student or students who should have committed the act.
3. The proceedings shall be deemed to have commenced when the student is informed of the proposal under paragraph 2.
4. Disciplinary proceedings are discontinued if:
  - a) it is proven that the act in question does not meet the attributes of a disciplinary offence,
  - b) the evidence gathered does not clearly establish that the student committed the disciplinary offence,
  - c) the person subject to disciplinary proceedings has ceased to be a student of the university.

### **Article 5**

#### **Oral hearing**

1. The Disciplinary Committee shall conduct an oral hearing on the disciplinary offence in the presence of the student. The oral hearing may be conducted without the presence of the student only if the student

has been duly invited to the hearing but fails to appear without excuse or good cause. The seriousness of the student's excuse will be assessed by the Chair of the Disciplinary Committee.

2. The proper invitation of a student to an oral hearing is deemed to be the sending of a written notice of the oral hearing in the student's own hands, to the address indicated in his/her personal file, as a rule five working days before the date of the oral hearing.
3. Voting by the committee shall take place without the presence of the student.
4. Minutes of the oral hearing and voting of the Disciplinary Committee shall be taken and shall bear the signatures of all members of the Disciplinary Committee present.

## **Article 6**

### **Decision on a disciplinary offence**

1. The Rector decides on the outcome of the disciplinary proceedings on the basis of a proposal by the Disciplinary Committee. The Rector may not impose a more severe sanction than that proposed by the Disciplinary Committee.
2. Before issuing a decision, the school is obliged to inform the student of the opportunity to comment on the grounds of the decision and the right to inspect the file.
3. The decision on a disciplinary offence must contain a statement of the outcome of the disciplinary proceedings, the reasons for the statement and a notice of appeal. The decision shall be delivered in the student's own hands. If the decision cannot be delivered, the university shall proceed in accordance with Section 69a(2) of the Higher Education Act.

## **Article 7**

### **Review of the decision**

1. The student has the right to file an appeal within 30 days from the date of delivery of the decision. The appeal body is the Rector of the university. The Rector shall review the decision in accordance with Section 68 of the Higher Education Act.
2. An appeal against a decision on a disciplinary offence shall always have suspensive effect.
3. The Rector's decision is final.

## Article 8

### Final provisions

1. These Disciplinary Regulations adopted in accordance with the Statute of the PRIGO University were approved by the Board of Trustees on 31 May 2019.
2. These Disciplinary Regulations cancel the Disciplinary Regulations of the University of Social and Administrative Affairs registered by the Ministry of Education, Youth and Sports on 10 November 2017 under No.MSMT-21550/2017-5.
3. Pursuant to Sections 36(4) and 41(2) of the Higher Education Act, these Disciplinary Regulations come into force on the date of registration by the Ministry of Education, Youth and Sports and come into force on the day following the date of registration.

For the Board of Trustees on 31 May 2019

JUDr. Pavel PETR, Ph.D., LL.M.